

# EX-STUDENT GUIDE TO UCAS 2024

## Start your UCAS application from June 2023

Start your UCAS application on [www.ucas.com](http://www.ucas.com) using buzzword **ashurst34** - to link to college. Allocate yourself with one of the Ex-students groups (J35=Ex-students 30s, J10=Ex-students 10s etc) For help and information about applying to UCAS as an ex-student, please contact the Careers Department, **NOT** your former tutor or subject teachers.

## Autumn 2023

It is advisable to visit the Careers Department to have your application checked by a Careers Adviser before submitting your UCAS application.

## Checking and processing

College UCAS Administration aim to send your application to UCAS within 20 working days (term time only) if you meet the internal deadline. Your application will be checked for any major errors, your reference will be uploaded along with predicted grades for retakes (if relevant) and we will contact you if any amendments are required.

## February 2024

Apply for Student Finance <https://www.gov.uk/student-finance-register-login>

## Summer 2023

If you are a 2023 college leaver, speak to your tutor before you officially leave (July 2023) regarding your reference. This section of the UCAS application has significantly changing for UCAS 2024, so your reference will need to change. It is important that you inform your tutor of any extenuating circumstances you think the universities should be aware of and you provide your consent to share this with UCAS.

## Tuesday 26 September 2023 Early Internal deadline is for

- Oxford and Cambridge
- Or courses in:
  - Medicine, Dentistry and Vet Science

## Tuesday 21 November 2023 Internal deadline is for all other applications

Once you are happy with your UCAS application (applicant fee is £27.50, paid online with debit/credit card) please press **Submit** and let Careers Department know at [ucas@psc.ac.uk](mailto:ucas@psc.ac.uk)

## June 2024

Deadline for most students to reply to offers, along with applying for student finance and accommodation.

## Careers Department Contact Details

01962 857552

or [ucas@psc.ac.uk](mailto:ucas@psc.ac.uk)

# SUPPORT FROM THE CAREERS DEPARTMENT

The Careers Department are responsible for supporting and processing ex-students' UCAS applications. We are available to help those who have left the college in Summer 2023. The support hours are Monday to Friday 09:00am-10:00 am and 2:45 pm -3:40 pm term time only. Unfortunately, due to demand from current students, we can only see ex-students once, for a 20-minute appointment.

**NB** We cannot provide one-to-one support for students who left PSC in previous years, however Ex-students can email [ucas@psc.ac.uk](mailto:ucas@psc.ac.uk) or phone 01962 857 552

## RESITS

If you are unhappy with the grades you are awarded and wish to take exams in June 2024, tutoring and examination entries are available through Wessex Tutors in Southampton - <https://www.wessex-tutors.co.uk>. The college will upload your reference and predicted grades for retakes (if relevant).

## REFERENCES

You will need to apply through Peter Symonds College using the college buzzword, to obtain a reference.

Due to the changes in references for UCAS 2024, you will need to email and inform us of any extenuating circumstances or support you received at college (if relevant). Contact us if you have any questions.

## ACCESS SCHEMES AND CONTEXTUAL OFFERS

A number of Universities have Access Schemes or Contextual Offers, enabling some students to receive slightly reduced conditional offer or additional support, if they meet a certain set of criteria. Contact the Careers Department or Universities for further information.

## GCSE, EPQ, BTEC

- Please make sure grades match those on your Student Record
- Check your details eg. Number/letter grades, Double Science
- BTECS - make sure using the correct titles, starting with the Exam board, **Pearson/WJEC/OCR**
- EPQ - Add a subject if title is too long and remember this is recorded as a Level 3 Extended Project (exam board Edexcel)

## QUALIFICATIONS

Add all qualifications, including U grades and resits you may be taking.  
Date for qualification is August.

## LINK TO COLLEGE/ BUZZWORD

By adding the buzzword we can check your application and add your reference, we will then forward your application to UCAS.

Buzzword = **ashurst34**

**FOR MORE DETAILS,** Call us on 01962 857552 or email [ucas@psc.ac.uk](mailto:ucas@psc.ac.uk)